

ACCOUNTS MANAGER – RETAIL AND E. COMMERCE

About the Company

Arunachala Logistics, one of South India's leading logistics companies based in Hyderabad, with diversified interests in C&F, Mining, Ready Mix Concrete, Entertainments, is now venturing into Retail and Ecommerce and looking for a qualified and experienced Accounts Manager / Executives to take care of entire accounts vertical upcoming retail warehouse, outlet at Nellore, Andhra Pradesh and in Corporate Office at Hyderabad.

Responsibilities

- Administer day-to-day accounting functions
- Accounting of warehouse operations; control and manage inventory by monitoring the receipt, assembly and dispatch of merchandise while always ensuring adequate stock levels
- Ensure effective accounting practises for warehouse and retail stores
- Maintain proper MIS and keep accurate accounting activities, including freight, shipping, receipts, returns and stock transfers
- Prepare regular reports on a daily, weekly, and monthly basis
- Accounts Payable and Receivable

Requirements

- 7+ years of work experience in Accounts in leading retail and Ecommerce Industry
- Master's degree in Accounts and Business Administration
- Deep knowledge of Accounting procedures, as applicable to FMCG and online grocery retail businesses
- Good understanding of inventory and inventory controls
- Great communication, interpersonal, and organizational skills
- Proven ability to multitask while keeping attention to detail
- Basic computer skills in Excel, SAP, ERP or MIS, etc.
- Fluency in Telugu and English
- Energetic personality